

Appendix 1

Declarations of Gifts and Hospitality – 1 October to 31 December 2015

| Directorate | Service Area | Post Title of Employee Making the Declaration | Type of Declaration | Details Of Declaration | Post Title of Head of Service, Director or Chief Executive who authorised the Declaration | Outcome |
|--------------------|---------------------------|---|---------------------|---|---|----------|
| Communities | Housing | Floating Support Officer | Gift | £50 cash from Council tenant / service user. £25 accepted, £25 donated to Mayors Charity | Chief Housing Officer | Accepted |
| Communities | Housing WHQS Project | Tenant Liaison Officer | Gift | 2 x baby grows given as a gift to the employee's new born child | Head of Programme | Accepted |
| Communities | Housing WHQS Project | Communications & Tenant Engagement Officer | Gift | Two bottles of wine given in a personal capacity by a Welsh Government Officer. Accepted as under £25 and given as a personal gift, not from WG | Head of Programme | Accepted |
| Communities | Planning and Regeneration | Events Officer | Gift | Gift of small bouquet of flowers from Ystrad Mynach Partnership Group Members for work carried out at the Ystrad Mynach Market | Head of Regeneration and Planning | Accepted |
| Communities | Planning and Regeneration | Senior Property Assistant | Gift | Gift of small box of Ferrero Rocher chocolates and a box of red wine given by contractor. Accepted and shared chocolates with work colleagues and donated wine to Mayor's Charity | Head of Regeneration and Planning | Accepted |
| Corporate Services | Human Resources | HR Officer | Gift | Bottle of wine and box of chocolates from Talk Training, approximate value £10. Accepted to avoid giving offence and donated to Mayors Charity | Acting Head of Human Resources and Organisational Development | Accepted |

| Directorate | Service Area | Post Title of Employee Making the Declaration | Type of Declaration | Details Of Declaration | Post Title of Head of Service, Director or Chief Executive who authorised the Declaration | Outcome |
|--------------------|--------------------------------|---|---------------------|--|---|----------|
| Corporate Services | Human Resources | HR Officer | Gift | Bottle of wine and box of chocolates from Talk Training, approximate value £10. Accepted to avoid giving offence and donated to Mayors Charity | Acting Head of Human Resources and Organisational Development | Accepted |
| Social Services | Public Protection | Menu Development Officer | Gift | Won iPad mini (approx £200) in raffle at LACA Conference. Declined but supplier offered as donation for prize for School Meal Service | Head of Public Protection | Accepted |
| Communities | Community and Leisure Services | Area Officer | Hospitality | Invitation to Presentation evening, Caerphilly Town Council. No conflict of interest as the Town Council are a key public sector partner | Head of Community and Leisure Services | Accepted |
| Communities | Community and Leisure Services | Chargehand Groundsman | Hospitality | Invitation to Presentation evening, Caerphilly Town Council. No conflict of interest as the Town Council are a key public sector partner | Head of Community and Leisure Services | Accepted |